



Burton C. Tiffany Elementary School
School Site Council Agenda and Minutes
 December 16, 2025, Tiffany Elementary Room 202 and Online

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Meeting ID: 295 316 664 850 49

Passcode: 4xM634Ad

Staff – 2025/26 Members		2025/26 Parent/Community Members	
Principal:	Dr. Crystal Sutton <input checked="" type="checkbox"/>	Parent:	Jasmine Griffin <input checked="" type="checkbox"/>
Classroom Teacher:	M. Elizabeth Arce <input checked="" type="checkbox"/> (Online)	Parent:	Dalia Nissim <input checked="" type="checkbox"/>
Classroom Teacher:	Erika Hughes <input checked="" type="checkbox"/>	Parent:	Julino Susiene Paguirigan <input checked="" type="checkbox"/> (Online)
Classroom Teacher:	Brittney Rosete <input checked="" type="checkbox"/>	Parent:	Matthew Volkening <input checked="" type="checkbox"/>
Other Staff:	Lori Poteet <input checked="" type="checkbox"/>	Parent:	Terrance Winfield <input checked="" type="checkbox"/>
Guest(s):	Name(s): Amanda Defour, Sonny Nguyen		

Agenda Items	Meeting Notes
1) Call to Order	<ul style="list-style-type: none"> • 3:36 p.m.
2) Roll Call <ul style="list-style-type: none"> • Welcome • Quorum Check 	<ul style="list-style-type: none"> • Quorum established
3) Approval of the Agenda – <i>Action Item</i>	<ul style="list-style-type: none"> • Motioned by: Erika Hughes • Seconded by: Lori Poteet <ul style="list-style-type: none"> ○ In favor: Unanimous
4) Approval of the Previous Minutes – <i>Action Item</i>	<ul style="list-style-type: none"> • *Accepted as filed
5) Principal’s Report – <i>Information</i>	<ul style="list-style-type: none"> • Update on Student Devices – Grades 3-6 have been installed and for Grades 2, we are trying to reconfigure some older devices that were still in somewhat working order. K-1 still has iPads and TK remains tech free. • New Tables – After 50 years, the tables were finally replaced and some older ones were moved near the 600 building to allow students extra sitting room. • SPSA – Approved and going before the School Board
6) Site Funded Positions for 2026/27 - <i>Action</i>	<ul style="list-style-type: none"> • Counselor Position to remain funded by Tiffany at 50% (which it is currently at, with the District funding the other 50%, but for the next school year, the District will not be funding that 50%), which equates to approximately \$51,000 • Motioned by: Jasmine Griffin

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	<ul style="list-style-type: none"> • Seconded by: Elizabeth Arce • In favor: Unanimous • ELL-IA Extra Support Hours to be removed for the following school year – 11 hours equaling approximately \$26,500 as Tiffany does not currently have the funds to support this position for the next school year • Motioned by: Lori Poteet • Seconded by: Dalia Nissim • In favor: Unanimous • Behavioral Support Assistant to be removed for the following school year – Full time position equaling approximately \$65,000 as Tiffany does not currently have the funds to support this position for the next school year • Motioned by: Dalia Nissim • Seconded by: Lori Poteet • In favor: Unanimous • Noon Duty – Extra Hours – Adding one extra hour to for our Noon Duties putting the total hours up to 8, with the extra hour costing approximately \$4,057, and the total Noon Duty budget to be at approximately \$36,457 for the following school year • Motioned by: Jasmine Griffin • Seconded by: Erika Hughes • In favor: Unanimous • VAPA Discipline – Prop 28 – Per Prop 28, Tiffany will be adding music into the VAPA discipline for the following school year • Motioned by: Brittney Rosete • Seconded by: Lori Poteet • In favor: Unanimous
<p>7) School Committees Report</p> <ul style="list-style-type: none"> • DAC/DELAC • ELAC • PTA • BAC 	<ul style="list-style-type: none"> • Next meeting 1/20 • Next meeting 1/26 • Movie night on 12/18 and the Snow Day to return in January • No updates for BAC



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8) Public Comments	<ul style="list-style-type: none">• None
9) Future Agenda Items	<ul style="list-style-type: none">• None
10) Adjournment	<ul style="list-style-type: none">• 4:43 p.m.