



Burton C. Tiffany Elementary School
School Site Council Agenda and Minutes
 August 13, 2024, Tiffany Elementary Room 401 and Online

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Meeting ID: 241 190 208 808

Passcode: eitWQR

Staff		Parent/Community Member	
Principal:	Dr. Crystal Sutton <input checked="" type="checkbox"/>	Parent:	Matthew Baker <input checked="" type="checkbox"/> (Online)
Classroom Teacher:	M. Elizabeth Arce <input checked="" type="checkbox"/>	Parent:	Jasmine Griffin <input checked="" type="checkbox"/>
Classroom Teacher:	M. Angelica Sandoval <input checked="" type="checkbox"/>	Parent:	Dalia Nissim <input checked="" type="checkbox"/>
Classroom Teacher:	Jessica Trussell <input checked="" type="checkbox"/>	Parent:	Matthew Volkening <input checked="" type="checkbox"/>
Other Staff:	Lori Poteet <input checked="" type="checkbox"/>	Parent:	Terrance Winfield <input type="checkbox"/>
Guest(s):	Name(s)		

Agenda Items	Meeting Notes
1) Call to Order	Meeting was called to order at 3:34 p.m.
2) Roll Call <ul style="list-style-type: none"> • Welcome • Quorum Check 	Quorum was established.
3) Approval of the Agenda – <i>Action Item</i>	<ul style="list-style-type: none"> • Motioned by: Jasmine Griffin • Seconded by: Elizabeth Arce <ul style="list-style-type: none"> ○ In favor: Unanimous ○ Opposed: ○ Abstain:
4) Approval of the Previous Minutes – <i>Action Item</i>	<ul style="list-style-type: none"> • Motioned by: *Filed as presented • Seconded by: <ul style="list-style-type: none"> ○ In favor: ○ Opposed: ○ Abstain:
5) SSC 101	<ul style="list-style-type: none"> • Presentation of Roles for SSC • To oversee the school from a financial aspect
6) Election of SSC Positions – <i>Action Item</i>	<ul style="list-style-type: none"> • Chair: Jasmine Griffin • Vice Chair: Jessica Trussell • Secretary: Matthew Volkening • Parliamentarian: Lori Poteet • Motioned by: Elizabeth Arce • Seconded by: Dalia Nissim

Agenda Items	Meeting Notes
	<ul style="list-style-type: none"> ○ In favor: Unanimous ○ Opposed: ○ Abstain:
7) Principal's Report – <i>Information Item(s)</i>	<ul style="list-style-type: none"> ● Curriculum Night and Title I Annual Parent Meeting – Update – 3 nights and received positive feedback. ● Parent Family Engagement Policy – Input – Mass notifications and highlighted how parents can be involved. ● Budget – Update – Bottom line, we are running with very little. Trying to hire another noon duty, budget pending. ● Attendance – Update – Attendance is up. 2023 Q1 – 15.96% missed compared to 2023/4 Q4 – 9.6% missed
8) School Committees Report <ul style="list-style-type: none"> ● DAC/DELAC ● ELAC ● PTA ● BAC 	<ul style="list-style-type: none"> ● DAC/DELAC – Happened the day of this meeting ● ELAC ● PTA – Off and running, 8/28 was the general meeting ● BAC
9) Public Comments	<ul style="list-style-type: none"> ● Advised about the waste of food and discussed some measures to avoid the extreme waste such as cutting the fruit.
10) Future Agenda Items	<ul style="list-style-type: none"> ● Site budget was cut by 17K. ● How to budget more efficiently.
11) Adjournment	Meeting was adjourned at 4:26 p.m.