



Burton C. Tiffany Elementary School  
1691 Elmhurst Street  
Chula Vista, CA 91913  
(619) 421-6300  
Dr. Crystal Sutton - Principal



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**Topic: Tiffany SSC Meeting**

**Time: October 10, 2023 03:30 PM Pacific Time (US and Canada)**

**Microsoft Teams meeting**

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Meeting ID: 240 804 514 171

Passcode: 2Huvvg

**Burton C. Tiffany School Site Council**

**Meeting Notice**

**Tuesday, October 10, 2023**

**3:30pm-4:30pm**

1. Call to Order: 3:33PM
2. Roll Call: Lori Poteet, Jessica Trussell, Dalia Nissim, Angelica Sandoval, Maria Arce, Crystal Sutton, Jasmine Griffin, Matthew Volkening
3. Approval of Agenda with flexibility  
Motion: Angelica Sandoval 2<sup>nd</sup> Maria Arce Vote: Unanimous
4. Approval of Minutes – September 12, 2023  
Motion: \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Vote: \_\_\_\_\_
5. Open Communication
6. Principal's Report
7. Budget
  - a. Updated Budget for 2023/24 - Students are continuing to increase, however the budget is not approved, so we are operating with some buffer currently until it is approved
8. Old Business
  - a. Cone Purchase for Parking Lot – Information/Action - Tabled until more information is available
  - b. Raz Kids License – Information/Action
    - i. (Spending up to \$6,000) Motion: Jasmine Griffin 2nd: Lori Poteet Vote: Unanimous
  - c. Upper Grade/DI Equity Release Time – Information/Action
    - i. (Spending up to \$10,000 out of LCAP) Motion: Maria Arce 2nd: Jasmine Griffin Vote: Unanimous
9. New Business
  - a. SPSA – First Draft – Information/Action
    - i. Motion: Angelica Sandoval 2nd: Jasmine Griffin Vote: Unanimous
10. DAC/DELAC
11. Adjournment: 4:39pm

Next Meeting: Tuesday, November 14, 2023 at 3:30pm