



Digital Learning Agreement

Teachers or parents: Use this document at the beginning of the school year to set a positive culture of digital citizenship for distance learning. Copy or download this form, and add or delete items to customize it. Go over the pledge with students; then make sure the student and a parent/caregiver sign it.

As a student and a digital citizen, I agree to:

Be responsible. I will ...

- Do my best to complete my distance learning schoolwork and assignments.
 - Take care of my device by:
 - not dropping or tossing it.
 - putting it down on a clean, flat surface.
 - not eating or drinking when I use it.
 - Tell my teacher and parent or caregiver if my device is broken, stolen, or lost.
 -
-

Stay safe. I will ...

- Not share my school account passwords with anyone other than my teacher and parent or caregiver.
 - Not create accounts or share private information without my family's permission. (This includes my full name, date of birth, address, phone number, and photos or videos of myself.)
 - Tell my teacher or an adult I trust if anything makes me feel uncomfortable online, or if anyone acts inappropriately toward me.
 -
-

Think first. I will ...

- Remember that teachers and administrators can see whatever I say and do on a school-issued device during video meetings, in emails and chats, and on shared documents.

- Not post anything online that I wouldn't want my family, teachers, college admissions officers, or future employers to see because posts and comments can be saved and shared without my knowledge.
 - Investigate whether a source is credible because not all information online is true.
 - Give proper credit whenever I use, reference, or share someone else's creative work online.
 -
-

Speak up. I will ...

- Communicate with my teacher if I'm confused about or need help with anything, if I'm having trouble managing my workload, or if I can't access something I need for class.
 - Be a good friend to my classmates by not bullying, humiliating, or upsetting anyone online, and also by speaking up or asking for help if I see someone being treated poorly.
 -
-

Stay balanced. I will ...

- Have a schedule for distance learning so I can avoid multitasking while I'm focusing on schoolwork.
 - Help my family come up with a reasonable media plan and follow it.
 - Include time in my day for doing activities that don't involve electronic devices, eating healthy food, and getting some exercise.
 - "Pause for people" by looking up and paying attention if someone wants to talk to me when I'm on my device.
 -
-

In exchange, my parent or caregiver will ...

- Support my digital learning by setting me up for success.
 - Communicate regularly with my teacher about my progress.
 - Ask me how I'm using technology responsibly to learn, create, and participate as a digital citizen.
 -
-

Signed by me

Signed by my parent or caregiver

Date